

Town of Bredenburg

EMERGENCY PLAN

1. INTRODUCTION (See Emergency Planning Act, 1989)

This plan is to provide direction for a response to an emergency affecting the Town of Bredenburg. It is important, that the Council and Mayor and those persons who will be responding to an emergency know contents of this plan.

The elected officials will direct and control emergency operations at all times through the implementation of this plan.

This plan may be implemented in whole or in part, with or without a Declaration of Local Emergency. Use of the Emergency Powers found in Section 10 of this plan, requires a Local Emergency to be declared.

An Emergency Coordinator will be appointed by Council.

In the event that a Local Emergency is to be declared see Section 10.

2. AIM

The Town of Bredenburg Emergency Plan will be implemented to prevent or limit:

- The loss of life;
- Harm or damage to the safety, health or welfare of people; or
- Damage to property or the environment.
- Continue and/or restore essential services

This emergency plan does not apply to those day-to-day situations, which are dealt with by the Fire, Police or Emergency Medical Services.

An emergency, by its very nature requires an immediate response from various agencies acting on behalf of the Town of Bredenburg. A town, whose resources are exceeded in meeting the needs of evacuees, from another community, may declare a Local Emergency to acquire resources necessary to meet those needs.

3. HAZARD ANALYSIS

The Town of Bredenbury has experienced or is likely to experience the following:

- a. Blizzard/Winter Power Failure
- b. Dangerous Goods – Transport, Storage
- c. Fire – major Building
- d. Fire – Grass
- e. Flood - Gradual (run-off)
- f. Pipeline Explosion/Leak
- g. Tornado, Severe Windstorm
- h. Transportation – Road/Bus Accident
- i. Public Event Control (crowds, security, traffic)

4. EMERGENCY NOTIFICATION SYSTEM

Upon the receipt of a warning of a real or potential emergency, that person will immediately contact one of the individuals listed under the Community Warning Section's Emergency Notification.

It is the responsibility of the members of the Emergency Operations Centre Management Team to notify their staff and volunteer Organizations. The Emergency Operations Centre management Team's phone numbers are under the Warning section.

Where a threat of an impending emergency exists, the Emergency Operations Centre Management Team will be notified and placed on alert. The Emergency Coordinator or designate may open the Emergency Operation Centre in order to coordinate the response to the emergency and/or to coordinate public information.

5. IMPLEMENTATION OF THE EMERGENCY PLAN

Implementation of the plan may be one by the Council and/or Mayor, the Emergency Coordinator, or emergency services personnel.

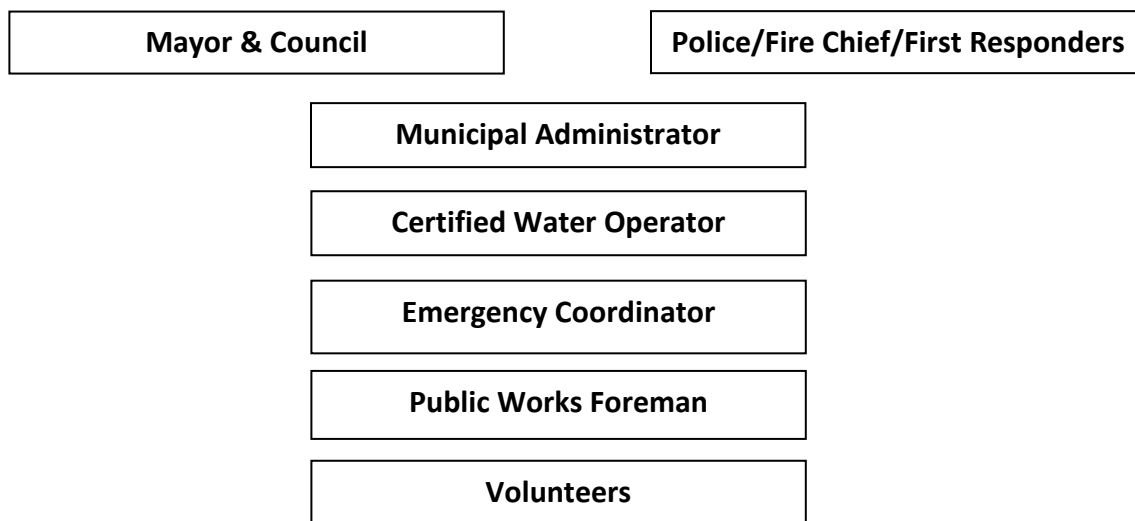
Emergency response personnel may take such action(s) as may be required to protect lives and proper in the Town of Bredenbury.

In the event of an Emergency, this Emergency Plan can be implemented without declaring a Local Emergency. In an Emergency, call Saskatchewan Public Safety and Sask911 at (306) 787-9563, who will in turn, notify provincial departments and agencies.

6. EMERGENCY OPERATIONS CENTRE MANAGEMENT TEAM

The Emergency Operations Centre Management Team will direct and control the response to the emergency. The Emergency Operations Centre Management Team will be responsible for providing essential services and resources to the community and to the Emergency Site Team. The Emergency Operations Centre Management Team will consist of the following: Emergency Coordinator, Municipal Administrator, Public Works Foreman, Police/RCMP or alternate (may be required at emergency site), Fire Chief or alternative (maybe required at emergency site), Mayor, Councillors, First Responders.

Organizational Chart:



7. EMERGENCY OPERATIONS CENTRE

The Emergency Operations Centre Management Team will report to the Emergency Operations Centre located at 201 – 3rd Street (Town office). In the event that this operation centre cannot be used, then the secondary location will be the Town Shop located at 204 Broadway Avenue.

8. MUSTER POINT LOCATIONS

- Rink – Dominion Street & Arundel Avenue
- Hall – Lions Park across Third Street
- Busy Bees – Kensington Avenue in front of old Fire Hall
- Town Office – Memorial Park across Third Street
- Church – South East of church in Rink Parking Lot

9. EMERGENCY OPERATIONS CENTRE MANAGEMENT TEAM'S RESPONSIBILITIES

The Emergency Coordinator will ensure the following responsibilities are considered and/or completed:

- a. Calling out municipal emergency services in response to the emergency.
 - b. Confirming the appointment of the Emergency Site Manager (In consultation with the Council and or Mayor when possible) all responding emergency services must be informed of the appointment.
 - c. Determine if the location of the Emergency Operations Centre is appropriate.
 - d. Consult with the Emergency Site Manager and the Council and/or Mayor to determine if a Declaration of Local Emergency is required. The Declaration of Local Emergency when properly completed must be submitted to Sask. Public Safety & Sask911.
 - e. Providing adequate communications from the Emergency Operations Centre to the Emergency site (radio/telephone/message runners).
 - f. Establish/confirm public inquiry phone numbers
 - g. Determine whether an evacuation of residents is required. Overseeing that the needs of the evacuated residents are being met. The receiving community must be notified that an evacuation is underway and whether or not the evacuees require accommodation, food and other services.
 - h. Discontinuing of utilities or services provided by public or private concerns i.e. power, water, gas, closing down stores, schools, etc.
 - i. Implement mutual aid arrangements with neighbouring communities.
 - j. Determine if volunteers are required.
 - k. Determine if transportation is required for evacuation of persons for the moving of supplies.
 - l. Ensure that the residents of the community are updated on the response to the emergency. (Information may be circulated, by informing television, radio and newspapers).
 - m. Expend monies as authorized to deal with the emergency
 - n. Notify the response personnel and residents of the termination of the local emergency.
 - o. Submit Termination of Local Emergency form to Sask. Public Safety & Sask911.
 - p. Maintain a log of all activities and decisions made and submitting all records to the Emergency Coordinator.
 - q. After the emergency conduct a review of emergency response procedures and made amendments to the emergency plan where required.
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10. DECLARATION OF LOCAL EMERGENCY

The Council, or in the absence a quorum of council, the Mayor may declare a Local Emergency. This decision is usually made after consulting with members of the Emergency Operations Centre Management Team and especially with the EMO Coordinator and Emergency Site Manager. The Council or the Mayor must fill out the Declaration of Local Emergency contained in the attachments.

Upon declaration of the Local Emergency, the Council and/or Mayor shall notify:

- a. The residents of the community
- b. Minister of Corrections and Public Safety through Public Safety & Sask911; and
- c. Neighbouring municipalities and communities as may be required. The extraordinary powers listed in Section 10 of this plan can only be utilized after the council, or in the absence of a quorum of council, the Mayor have declared a Local Emergency.

11. EMERGENCY POWERS (See Emergency Planning Act, 1989)

Emergency powers may only be used after a Local Emergency has been declared. The Council may do all acts and take all proceedings that are reasonably necessary to meet the emergency (see Section 21 of the Emergency Planning Act, 1989 in the attachments). Council and Mayor.

12. ORGANIZATION CONTROL

The Council and in the absence of a quorum of Council the Mayor will control and direct the emergency operations at all times. In the absence of Council, the Mayor will assume responsibility of directing emergency operations.

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 - b. Municipal Administrator
 - Advise the Council and Mayor on legislation and procedures and of developments to the emergency situation and response.
 - Manage and coordinate Emergency Operations Centre Management Team Activities.
 - Manage and coordinate the emergency response
 - Maintain financial and other records pertaining to the emergency operations.
 - c. Emergency Coordinator
 - Ensure that the EOC is set up
 - Assist administrator in all duties
 - Coordinate post-emergency reporting and preparation of reports
 - Shall ensure amendments to the emergency plan are made

- Ensure reliable and secure telecommunications are established between the Emergency Site and the Emergency Operations Centre
- Coordinate communications procedures
- Arrange for additional communication resources with SaskTel and other public and private agencies and/or organizations
- Develop and maintain a Transportation Resource List of various vehicles and their capacities
- Coordinate the transportation of personnel and materials
- Develop and maintain Evacuation and Reception Resource Lists
- Coordinate and develop Evacuation and Reception arrangements with neighbouring municipalities
- Arrange for food, lodging, personal-services, and clothing, registration and inquiry services.
- Develop and maintain listing of volunteer organizations and/or people
- Liaise with other government agencies to help coordinate volunteer activities in an emergency
- Develop and maintain resource listings of equipment
- Coordinate the utilization of these resources in an emergency
- Develop timely media releases concerning the emergency for release to radio stations, television and newspapers.
- Deliver media briefings or brief the community's official spokesperson

13. EMERGENCY SITE MANAGEMENT TEAM

In general, the Emergency Site Manager, will be the Senior Police, Fire, Ambulance or Works person, or other person appointed by Council and/or Mayor after consulting with the EMO Coordinator

- a. Emergency Site Manager
 - Manage and control the Emergency Site Operations
 - Keeps the Emergency Operations Centre informed of all operation activities and resource requirements at the site.
 - Determines the inner and outer perimeter of the emergency site
- b. Police
 - In addition to their normal day-to-day duties, the police will provide:
 - The Emergency Site Manager, unless circumstances dictate otherwise;
 - Security at the emergency site;
 - A temporary Morgue if required; and
 - Assist in the evacuation of people.
- c. Fire Services
 - In addition to their normal day-to-day duties, the fire service will provide:
 - The Emergency Site Manager, unless circumstances dictate otherwise;

- Assistance in the evacuation of people; and
 - Initiation of Mutual Fire Aid if required.
- d. Emergency Medical Services
- In addition to their normal day-to-day duties, ambulance service will provide:
 - The Emergency Site Manager, unless circumstances dictate otherwise;
 - Casualty evaluation
 - First aid on-site; and
 - Casualty sorting and transportation

14. TERMINATION OF LOCAL EMERGENCY

The local emergency may be terminated at any time by:

The Council; or The Minister responsible for the Emergency Planning Act, 1989.

Upon termination of an emergency, the Council and/or Mayor will notify:

Saskatchewan Public Safety & Sask911; and Neighbouring municipalities and communities, as required.

15. REVIEW OF PLAN

This plan shall be reviewed and exercised annually (or as directed by Council) and amended and distributed as necessary.

16. ATTACHMENTS

- Emergency Planning Act, 1989
- Declaration of Local Emergency
- Warning system & Public Information Plan/ Evacuation and re-entry Contingency Plan/Emergency Social Services Plan
- Emergency Contact List
- Emergency Social Services Plan
- Maps –Muster Points, Town Buildings, etc.
- Essential Telephone List Contacts WITH Telecommunications, Resources

EMERGENCY CONTACT LIST

Mayor – Nic Chartier	306-740-9618	
CAO – Kim Varga	306-898-2055, 306-740-7325	
Emergency Number	306-217-8696	
Public Works Clint Sampson	306-502-4475	
Public Works Bill Pankratz	306-641-2410	
Public Works Greg Staley	306-316-6284	
Public Works Murray Brears	306-621-4639	
Public Works Willy Woytaz	306-744-7981	
Councillor – Carly Burman	306-591-5535	
Councillor – Dylan Trowell	306-641-5214	
Councillor – Dustin Leppington	306-621-3778	
Councillor – Twila Brears	306-621-2231	
Mennonite Disaster – Evan Penner	306-744-7676	
First Responder – Tony Friesen	306-898-4404, 306-898-2101, 306-898-2334	
RM of Saltcoats Reeve – Don Taylor	306-898-2065	
RM of Saltcoats Ron Risling	306-744-2202	
RM of Saltcoats Councillor – Terry Hall	306-898-2123; 306-744-7400	
Access Communications	306-783-1566	
Sask Tel	611	
Sask Power	310-2220	
Sask First Call	1-866-828-4888	ID#2771
Sask Energy	1-888-700-0427	
Red Cross	306-721-1600	
Police/Fire/Ambulance	911	
Bredenbury Fire Chief Brad Atlwasser	306-621-6867	
Bredenbury Fire Assistant Vince Kitzul	306-399-7095	
Churchbridge Fire Chief Kevin Eskra	306-896-2313	
Saltcoats Fire Chief - Harry Smith	306-744-2877	
Spill Line	1-800-667-7525	
Water Security Agency (Derick Hoehn)	306-728-7492	
Public Health (Johnathon Thiesen)	306-786-0600	
Sask. Public Safety	1-888-953-3693	
Highway Hotline	1-888-335-7623	
CPR Local Station	306-898-4677	
CPR Police	1-800-716-9132	
Esterhazy Hospital	306-745-3973	

Esterhazy Doctor Medical Clinic	306-745-6681
Langenburg Health Care Complex	306-743-2661
Yorkton Hospital	306-782-2401
STARS Regina	306-564-7900
Regina General Hospital	306-766-4444
Local Plumber: Westberg	306-744-8116
Local Electrician: Stelmazak	306-744-7897

PUBLIC WARNING AND INFORMATION PLAN

EVACUATION & RE-ENTRY PLAN

SOCIAL SERVICES PLAN

The Warning system will consist of the Fire Bell ringing, if possibly the fire sirens going around town, assisting people with evacuation, etc. With Water Advisories there will be papers delivered door to door. Also, posters explaining procedures will be placed at the town office at 201-3rd Street and at the Post Office at 160-3rd Street. Longer term information will be placed in local newsletters.

The town will be evacuated by bus, vans, and any other vehicles available. Evacuation will be at a Muster point if residents are able to get their on their own. Door to Door evacuation will be available for those that need assistance. Residents will be re-entered into the community the same way.

Social Services Plan includes: places for shelter and local arrangements for food and water.

ESSENTIAL'S CONTACT LIST

PUBLIC NOTICE LIST

Yorkton This Week	306-782-2465
CTV News	306-786-8400, 306-786-8444
Four Town Journal	306-399-7762
CJGX Radio	306-782-2256, 306-783-4319
CFGW FM Radio	306-782-9410, 306-783-4319

ANIMAL CONTROL

SPCA	306-783-4080
DNR – Dan Stackler or Dale Wyatts	306-786-1464, 306-786-1467
Esterhazy Vet Clinic	306-745-2922
Langenburg Vet Clinic	306-743-5456

FOOD & FUEL

Mings	306-898-2127
Coop-Churchbridge Grocery	306-896-2575
Coop- Agro	306-896-2533
Bredenbury Bar & Grill (Food)	306-898-2040
Rink – Anna Bergen (Food)	306-621-0373
Town & Country (fuel)	306-898-2012
Churchbridge Bottled Water, Randy Weiss	306-745-3344, 306-745-7452
Tony's Restaurant (Food)	306-896-2778
Saltcoats Hotel (Food)	306-744-2963

SHELTER

Mennonite Church	306-744-8183
Saltcoats School	306-744-2303
Saltcoats Care Home	306-744-2353
Railside Home Shop	306-898-2334
Bredenbury Hall	306-898-2055
Bredenbury Shop	306-898-2055
Bredenbury Complex	306-898-0055

EQUIPMENT LIST

Town & Country	306-898-2012
<ul style="list-style-type: none">• Tractor and FEL• Tow Truck• Welding and Mechanical repairs	
Good Sprit School Division Bus (Anna)	306-621-0373
GSSD Office	306-786-5500
GSSD Bus Transportation	306-786-5505
Town of Churchbridge	306-896-2240
<ul style="list-style-type: none">• Portable generators• Water pumps• Town maintenance equipment• Equipment operators	
Town of Saltcoats	306-744-2212, 744-2295, 744-7885
<ul style="list-style-type: none">• Portable generators• Water pumps• Town maintenance equipment• Water tech• Equipment operators• Cage	
RM of Saltcoats	306-744-2259
<ul style="list-style-type: none">• Road graders• Heavy equipment operators	
Newton Landscaping	306-621-8538
City of Yorkton	
<ul style="list-style-type: none">• Public Works• Planning & Engineering• Water & Sewer• Landfill	306-786-1760 306-786-1730 306-786-1760 306-786-7499
Mennonite Church	306-744-8183
DNB - Castleton Industries	306-744-2944
<ul style="list-style-type: none">• All terrain forklift• Steel supplies	
Mosaic Potash	306-745-4200, 306-745-5200
Pro Con	306-745-5299
RCMP Langenburg, Esterhazy	306-743-5600, 306-745-4740
Ottenbreit Sanitation	306-783-6995

Penn Truss	306-744-2403
Parkland Manufacturing	306-898-2210
<ul style="list-style-type: none"> • Man Lift • Operators • Labour 	
Tico Construction	306-744-2728
Pine Ridge Construction	306-896-7572, 306-896-7571
<ul style="list-style-type: none"> • Man Lift • Operators 	
Michael Laycock	306-744-2412
<ul style="list-style-type: none"> • Jacks & Beams & knowledge of moving 	